



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Bill Pease • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Robert Leete • Director – Bill Mayer

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY**

Wednesday July 15, 2020

REGULAR MEETING 7:00 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

**NOTICE**

**Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Board Chambers will be closed to the public.

To accommodate the public during this period of time that the Board's Chambers are closed to the public, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:**

Toll-Free Dial-In Number: (877)778-1806

CONFERENCE CODE **891949**

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.- By President Pease.
2. Pledge of Allegiance - Led by President Pease.
3. Roll Call. – All Present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve DRAFT minutes of regular meeting for July 1, 2020.
2. Approve Register of District Invoices.

Motion made by Vice President Bryon Gutow to approve items on the Consent Calendar as presented.  
Second by Director Kevin Graves

**D. PRESENTATIONS**

**E. MONTHLY WATER AND WASTEWATER REPORT – VEOLIA**

1. Veolia Report – Months of May 2020 and June 2020  
Presentation of Water and Wastewater Operations conducted by Project Manager Gerry Lemus.  
Update was given for months of April, May and June 2020.

**F. DISCUSSION AND ACTION ITEMS**

1. Discussion and Possible Action Authorizing Increase in The Denitrification and Plant 1 Refurb Capital Project Budget in the amount of \$850,000 to install new rotors at all 3 oxidation ditches as part of the project.

Town Engineer Gregory Harris discussed the need to increase budget for the Denitrification Project. Low oxygen levels in the oxidation ditch require additional treatment and funds to bring oxygenation levels back to an appropriate level. Town Engineer Gregory Harris will present options to allow the Board to vote on a budget increase at the Board Meeting scheduled on August 5, 2020 at 7:00 p.m. Director Robert Leete asked if this newly discovered complication will alter the end date of the Denitrification Project.

Town Engineer Gregory Harris indicated the timeframe for completion is still intact.

**G. MANAGER'S REPORT**

**H. CORRESPONDENCE RECEIVED**

**I. FUTURE AGENDA ITEMS**

**J. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7) Open Session adjourned at 7:21 p.m.

**K. CLOSED SESSION:**

1. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: 1535 Discovery Bay Boulevard, Discovery Bay, CA 94505 (APN 008-200-010)  
Agency Negotiator: Bill Pease/Mike Davies/Rod Attebery  
Negotiating Parties: East Contra Costa Fire Protection District  
Under Negotiation: Price and Terms
2. Conference with Real Property Negotiators Pursuant to Government Code Section 54956.8  
Property: APN 008-540-028  
Agency Negotiator: Bill Pease/Mike Davies/Rod Attebery  
Negotiating Parties: Lodgepole Investments, LLC  
Under Negotiation: Price and Terms

**L. RETURN TO OPEN SESSION: REPORT ON CLOSED SESSION**

(Government Code Section 54957.1) Closed Session adjourned at 7:53 p.m. with no reportable action.

**M. ADJOURNMENT**

1. Adjourned at 7:53 p.m. to the regular meeting on August 5, 2020 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

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